



July 17, 2023

Anthony Bell III, AIA  
Moseley Architects  
3200 Norfolk Street  
Richmond, VA 23230

Dear Mr. Bell,

We are pleased to inform you that Isle of Wight County has accepted your proposal for our RFP # 23-4110-000 for Indefinite Architectural Services. Your firm, Moseley Architects, was ranked **No. 2 of 2** for providing these services.

The scope of services shall be per the terms, conditions, exceptions and expectations outlined in RFP #23-4110-000 and your subsequent proposal dated May 26, 2023. Fees will be determined on a per task basis. The term of the overall contract for Indefinite Services will be for one-year, effective the date of this letter. The contract may be renewed for four additional one-year terms at the County's option.

As applicable projects become available, Firm No.1 will be asked to enter negotiations with the County to provide a scope and fee for the services required. If negotiations are unsuccessful, Isle of Wight will then enter negotiations with Moseley Architects as Firm No. 2. Isle of Wight County also reserves the right to proceed to Firm No. 2 in any case where there is deemed to be a conflict of interest for Firm No. 1.

No work should commence until a contract has been signed and a Purchase Order has been issued for the service(s) requested. This contract will be managed under the Buildings Division of Public Works. If you have any questions, please feel free to contact the Director of Public Works, Tony Wilson, at 757-365-1657 or [twilson@isleofwightus.net](mailto:twilson@isleofwightus.net).

Sincerely,

Erin Wishall  
Purchasing Agent  
[ewishall@isleofwightus.net](mailto:ewishall@isleofwightus.net)